

LEGISLATIVE FACT SHEET

DATE: 01/30/17

BT or RC No: BT17-062
(Administration & City Council Bills)

SPONSOR: Administration & Finance
(Department/Division/Agency/Council Member)

Contact for all inquiries and presentation: Teresa Eichner

Provide Name: Teresa Eichner

Contact Number: 904-630-7051

Email Address: teichner@coj.net

PURPOSE: White Paper (Explain Why this legislation is necessary? Provide; Who, What, When, Where, How and the Impact.) Council Research will complete this form for Council introduced legislation and the Administration is responsible for all other legislation. (Minimum of 350 words - Maximum of 1 page.)

This is a clean-up of several ~~items~~ ^{issues} that occurred in the ~~adoption and posting of the~~ Capital Improvement Plan (CIP) projects during the budget process. This legislation does not request to appropriate any new funding for projects but rather moves the funding that was already appropriated into the proper projects and subobjects within the accounting system. The LaSalle Street Outfall project was appropriated funding from a reserve line within the Special Council Reserve (subobject 09910) during the budget process but when the budget was posted it was posted from (subobject 06505). The budget interface placing funding for Traffic Signalization- Gate Parkway at Blue Fin Drive in a reserve line within the project and should have appropriated the funding to subobject 06505 - Other Construction. Lastly, \$350,000 was appropriated for a project named Cecil Aquatics but during the budget process a Council Expenditure Request form was processed and PR0648-01 project number was used for that project. This request will place the \$350,000 into a project named Cecil Aquatics. Additionally, this request will revise the 5 year CIP schedule that was an exhibit to 2016-504-E and 2016-505-E. The clean-up of these items are detrimental to issue that the accounting system accurately reflects the actions taken by City Council as well so that funding is not inadvertently appropriated a second time.

APPROPRIATION: Total Amount Appropriated 1,394,365.21 as follows:
 List the source name and provide Object and Subobject Numbers for each category listed below:

(Name of Fund as it will appear in title of legislation)

Name of Federal Funding Source(s)	From: _____	Amount: _____
	To: _____	Amount: _____
Name of State Funding Source(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name of City of Jacksonville Funding Source(s):	From: Various _____	Amount: \$1,394,365.21
	To: Various _____	Amount: \$1,394,365.21
Name of In-Kind Contribution(s):	From: _____	Amount: _____
	To: _____	Amount: _____
Name & Number of Bond Account(s):	From: _____	Amount: _____
	To: _____	Amount: _____

PLAIN LANGUAGE OF APPROPRIATION / FINANCIAL IMPACT / OTHER:

Explain: Where are the funds coming from, going to, how will the funds be used? Does the funding require a match? Is the funding for a specific time frame? Will there be an ongoing maintenance? ... and staffing obligation? Per Chapters 122 & 106 regarding funding of anticipated post-construction operation costs.

(Minimum of 350 words - Maximum of 1 page.) *items*

This is a clean-up of several ~~errors that occurred~~ in the ~~adoption of~~ *items* Capital Improvement Plan (CIP) projects during the budget process. This legislation does not request to appropriate any new funding for projects but rather moves the funding that was already appropriated into the proper projects and subobjects within the accounting system. The LaSalle Street Outfall project was appropriated funding from a reserve line within the Special Council Reserve (subobject 09910) during the budget process but when the budget was posted it was posted from (subobject 06505). The budget interface placing funding for Traffic Signalization- Gate Parkway at Blue Fin Drive in a reserve line within the project and should have appropriated the funding to subobject 06505 - Other Construction. Lastly, \$350,000 was appropriated for a project named Cecil Aquatics but during the budget process a Council Expenditure Request form was processed and PR0648-01 project number was used for that project. This request will place the \$350,000 into a project named Cecil Aquatics. Additionally, this request will revise the 5 year CIP schedule that was an exhibit to 2016-504-E and 2016-505-E. The clean-up of these items are detrimental to issue that the accounting system accurately reflects the actions taken by City Council as well so that funding is not inadvertently appropriated a second time.

ACTION ITEMS: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

	Yes	No
Emergency?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Justification of Emergency: If yes, explanation must include detailed nature of emergency.

Federal or State Mandate?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
---------------------------	--------------------------	-------------------------------------

Explanation: If yes, explanation must include detailed nature of mandate including Statute or Provision.

Fiscal Year Carryover?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
------------------------	--------------------------	-------------------------------------

Note: If yes, note must include explanation of all-year subfund carryover language.

CIP Amendment?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
----------------	-------------------------------------	--------------------------

Attachment: If yes, attach appropriate CIP form(s). Include justification for mid-year amendment.

Contract / Agreement Approval?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
--------------------------------	--------------------------	-------------------------------------

Attachment & Explanation: If yes, attach the Contract / Agreement and name of Department (and contact name) that will provide oversight. Indicate if negotiations are on-going and with whom. Has OGC reviewed / drafted?

Related RC/BT?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
----------------	-------------------------------------	--------------------------

Attachment: If yes, attach appropriate RC/BT form(s).

Waiver of Code?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
-----------------	--------------------------	-------------------------------------

Code Reference: If yes, identify code section(s) in box below and provide detailed explanation (including impacts) within white paper.

Code Exception?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
-----------------	--------------------------	-------------------------------------

Code Reference: If yes, identify code in box below and provide detailed explanation (including impacts) within white paper.

Related Enacted Ordinances?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
-----------------------------	-------------------------------------	--------------------------

Code Reference: If yes, identify related code section(s) and ordinance reference number in the box below and provide detailed explanation and any changes necessary within white paper.

2016-505

ACTION ITEMS CONTINUED: Purpose / Check List. If "Yes" please provide detail by attaching justification, and code provisions for each.

ACTION ITEMS:

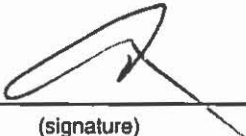
	Yes	No
Continuation of Grant?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Explanation: How will the funds be used? Does the funding require a match? Is the funding for a specific time frame and/or multi-year? If multi-year, note year of grant? Are there long-term implications for the General Fund?

Surplus Property Certification?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Reporting Requirements?	<input type="checkbox"/>	<input checked="" type="checkbox"/>

Attachment: If yes, attach appropriate form(s).

Explanation: List agencies (including City Council / Auditor) to receive reports and frequency of reports, including when reports are due. Provide Department (include contact name and telephone number) responsible for generating

Division Chief: 
(signature)

Date: 1/30/2017

Prepared By: Jessica R. Eichen
(signature)

Date: 1/30/2017

ADMINISTRATIVE TRANSMITTAL

To: MBRC, c/o Roselyn Chall, Budget Office, St. James Suite 325

Thru: Angela Moyer, Budet Officer

(Name, Job Title, Department)

Phone: 904-630-1259

E-mail: amoyer@coj.net

From: Teresa Eichner, CIP Administrator

Initiating Department Representative (Name, Job Title, Department)

Phone: 904-630-7051

E-mail: teichner@coj.net

Primary Contact: Teresa Eichner, CIP Administrator

(Name, Job Title, Department)

Phone: 904-630-7051

E-mail: teichner@coj.net

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

COUNCIL MEMBER / INDEPENDENT AGENCY / CONSTITUTIONAL OFFICER TRANSMITTAL

To: Peggy Sidman, Office of General Counsel, St. James Suite 480

Phone: 904-630-4647

E-mail: psidman@coj.net

From: _____

Initiating Council Member / Independent Agency / Constitutional Officer

Phone: _____

E-mail: _____

Primary Contact: _____

(Name, Job Title, Department)

Phone: _____

E-mail: _____

CC: Allison Korman Shelton, Director of Intergovernmental Affairs, Office of the Mayor

904-630-1825 E-mail: akshelton@coj.net

Legislation from Independent Agencies requires a resolution from the Independent Agency Board approving the legislation.

Independent Agency Action Item: Yes No

Boards Action / Resolution?

Attachment: If yes, attach appropriate documentation. If no, when is board action scheduled?

FACT SHEET IS REQUIRED BEFORE LEGISLATION IS INTRODUCED